

# FILING PARTIAL CLAIMS DURING A PRESIDENTIALLY DECLARED DISASTER PERIOD

Unemployment Insurance (UI) benefits may be available for individuals affected by a presidentially declared natural disaster. Unemployment claims may be filed by the individual or an employer may file partial claims on behalf of its employees.

## FILING PARTIAL CLAIMS

Employers may assist employees during periods of lack of work due to a presidentially declared natural disaster by filing partial claims on their behalf. The partial claims filing methods available are Internet, diskette or by mail. Filing partial claims electronically results in faster payment. Employers may file electronically via the Employer Portal at **dol.georgia.gov** under the Employers tab. The link titled "**File Partial UI Claims**" is located on the Employer Dashboard under Common Links. The Employer Portal requires registration to access the services so if you have not registered, please see Registering for the Employer Portal below.

## CHARGEABILITY FOR BENEFITS PAID

Employers shall not be charged for benefits paid for a period of unemployment directly caused by a presidentially declared natural disaster.

## REGISTERING FOR THE EMPLOYER PORTAL

If you are not already registered on the Employer Portal, please register immediately to begin filing partial claims and using the other services available. Go to **dol.georgia.gov**, click on the **Employers tab**, and select **Employer Portal**. Download the Administrator Guide, and follow the instructions.

## EMPLOYER ASSISTANCE

- Employer Portal: Email [EmployerPortal@gdol.ga.gov](mailto:EmployerPortal@gdol.ga.gov) or call 404-232-3245
- Partial Claims: Email [partialclaims@gdol.ga.gov](mailto:partialclaims@gdol.ga.gov) or call 1-877-709-8185 and say "Employer Filed Claims" when prompted.
- Other GDOL Programs and Services: Call the Employer Hotline at 1-855-436-7365 (Toll Free)

